

Overview and Scrutiny Management Committee Annual Forward Work Programme 2018/19

| Topic | Role | | Why is the Committee looking at this report? |
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| Corporate Plan | Performance Scrutiny (Council wide) | To provide comments to the Cabinet on the effectiveness of the implementation of the objectives within the Corporate Plan. | The Committee will receive an update on the implementation of the Corporate Plan on at least an annual basis. For this update – the Committee will receive a summary of any comments made by the Performance Scrutiny Committee in relation to their consideration of the quarterly updates on the improvement objectives. Timescale – November 2018 |
| Performance Management Strategy | Performance Scrutiny (Council Wide) | To provide comments to the Cabinet on the effectiveness of the implementation of the objective within the Corporate Plan. | The Committee will receive an update on the implementation of the Performance Management Strategy on at least an annual basis. The Committee will monitor its recommendations from the previous meeting. Timescale – November 2018 |
| Consultation and Public Engagement Strategy | Overview | Consider how the Council planned approaches consultation with the public, and how effective the Council is engaging with the public. | Scrutiny's role is to enable the voice and concern of the public to be heard and to ensure that there is appropriate engagement within the decision making process. Timescales – November 2018 |
| Draft Budget Proposals | Scrutiny Management | To coordinate the comments and recommendations made by the all Scrutiny Committees in relation to the Cabinet Draft Budget Proposals | Once the draft budget proposals are agreed, the Cabinet is required to consult on the proposals before recommending an overall budget and required council tax to the Council for approval in March. Scrutiny Committees must be consulted as part of this process. Prior to Cabinet meeting to decide on the Budget on 14 February Timescale – January 2019 |
| | Overview | Make comments /recommendations to the Cabinet relating to the Budget Process and Engagement; | |
| Strategic Budget | Overview | To consider the Strategic Budget Process and how the Council is developing a longer term | The budget is a Policy Framework document, and there is an obligation to consult with Scrutiny on the draft budget. |

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| | | strategic approach to budgeting. | <p>However this item, would go further than this, to start a discussion with the Cabinet member and Directors whether the development of a strategic approach to budgeting is viable within the current climate, and if so, how this could be developed.</p> <p>The Overview and Scrutiny Management Committee has raised concerns regarding the risk a short term approach to budgeting at its meeting on 3 July (minutes), during consideration of the Director of Social Services Annual Report.</p> <p>'Within the report, the Director outlines concerns with the ongoing financial situation and the severe risk to the service if funding for social services continues to decrease. The Committee were concerned about this risk and the potential impact on service users as some of the most vulnerable people.</p> <p>Members agreed that this was a key risk within the service area, and that further consideration should be given by the Cabinet as to how the Council is mitigating this risk, and developing a more strategic approach to budgeting to protect vulnerable service users in this area'</p> <p>Timescale – July 2018</p> |
| <p style="text-align: center;">Director of Social Services Annual Report</p> | <p style="text-align: center;">Overview</p> | <p>To consider the report provided by the Strategic Director – People and provide comment/ recommendations to Cabinet.</p> | <p>The Director of Social Services has a statutory obligation to report annually to the Council, and consult with Scrutiny, on the delivery, performance and risks in relation to the whole range of social services functions, and to identify plans for improvement.</p> <p>This annual reporting requirement is in accordance with statutory guidance issued under Section 7 of the Local Authority Social Services Act 1970 and also the Local Government (Wales) Measure 2009, insofar as it relates to the continuous improvement of service delivery.</p> <p>Timescale – July 2018</p> |

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| <p>Recommendations Monitoring :</p> <ul style="list-style-type: none"> - Economic Regeneration Strategy; - Pill PSPO; - City Centre PSPO; | <p style="text-align: center;">Scrutiny Management</p> | <p>To consider how effectively the recommendations made have been implemented and assess the impact of the service changes post implementation.</p> | <p>Best practice to monitor the implementation of recommendations made by Scrutiny. Recommendations are the way that scrutiny can make impact. Monitoring then makes it more likely that scrutiny's work will add value. Recommendations should be monitored and evaluated after they have been made, and scrutiny's recommendations continue to be "owned" by scrutiny, even though it is for Cabinet, and/or partners, to deliver.</p> <p>The timing of the updates will depend on the implementation timetable of each of the recommendations, this is usually reviewed 6 months after adoption or annually.</p> <p>Timescale – When available / appropriate</p> |
| <p style="text-align: center;">Scrutiny Self Evaluation</p> | <p style="text-align: center;">Scrutiny Management</p> | <p>To consider the results of a Scrutiny Self Evaluation exercise, and determine what actions Scrutiny should take in the following year to improve its own performance.</p> | <p>Best practise to ensure that the Scrutiny Function is evaluating its performance in making an impact and is developing and improving the way it operates for the.</p> <p>Timescale – throughout the year</p> |
| <p style="text-align: center;">Scrutiny Annual Report</p> | <p style="text-align: center;">Scrutiny Management</p> | <p>The Committee will be asked to consider and endorse the Scrutiny Annual Report for 2016/17, and agree a schedule for the on-going monitoring of the implementation of the action plan.</p> | <p>The Scrutiny Annual Report has to be approved by Scrutiny, and subsequently submitted and approved by the Council by September 2017.</p> <p>Timescale – July 2018</p> |
| <p style="text-align: center;">Annual Information Risk Report</p> | <p style="text-align: center;">Overview</p> | <p>To consider how the Council is managing the risks relating to IT and make comment for consideration to Cabinet.</p> | <p>It is best practice for the annual Information Risk Report to receive comments and recommendations from Scrutiny before going to Cabinet.</p> <p>Timescale – September 2018</p> |
| <p style="text-align: center;">Annual Corporate Safeguarding</p> | <p style="text-align: center;">Overview</p> | <p>To consider how the Council is carrying out its corporate safeguarding responsibilities and make</p> | <p>It is best practice for the annual Corporate Safeguarding to receive comments and recommendations from Scrutiny before</p> |

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| | | comment or recommendations to Cabinet. | going to Cabinet. Timescale – June 2019 |
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Waste Strategy – Recommendations monitoring needed in 2019/2020

Decriminalised Parking - Recommendations monitoring needed in 2019/2020